

MINUTES

**Bar Harbor Cruise Ship Task Force
Thursday May 7, 2009
Council Chambers
Municipal Building
93 Cottage Street**

I. CALL TO ORDER

Members present: Paul Paradis, Chair; Anne Krieg, Secretary; Fred Cook, Mary Opdyke, Greg Veilleux, Bob Bahr, Charlie Phippen, Amy Powers, George Seavey

II. EXCUSED ABSENCES

Young made a motion, with a second from Veilleux to excuse Greg Gordon and Chris Fogg from the meeting. All were in favor of the motion.

III. MINUTES

January, February and March 2009 minutes were approved unanimously by a motion from Seavey with a second from Opdyke.

IV. The agenda was adopted unanimously with a motion from Veilleux and a second from Phippen.

V. STAFF REPORTS

A. Report from Chair on discussion with Bay Ferries

This item was tabled to next meeting.

B. Report from Police Chief Young on cruise fees and implementation of operational changes

This item was tabled to next meeting.

C. Recycling bins

Amy Powers will work on this with Anne Krieg to complete the grant application for funds.

VI. REGULAR BUSINESS

A. Continue discussion with Ocean Properties on future plans for West Street and service to Cruise Ship tenders and passengers.

No one from this company was present at the meeting.

B. Possible recommendations for a future task force or committee for monitoring purposes

The Chair reviewed the bylaws with the group in terms of meeting schedule and how will the work of the task force be monitored in the future. Should the group meet on an as-needed basis, is this the group that does some monitoring are some of the questions the Task Force needs to discuss.

Veilleux reminded the group that the use of the port development fee needs to be reviewed every year in order to recommend how the funds should be used.

The open dialogue we have had is a benefit to the community was noted by Bahr.

Seavey agreed that a structure needs to be in place to discuss the end of the season and how the recommendations we previous made worked that season.

Cook noted that it should be on a quarterly basis.

Veilleux said that we need to maintain the relationship with Cruise Maine, noting that Powers has been an asset to the process and has provided the group with great information and has served as a conduit to the industry.

Powers noted that the survey should be done post-2010.

Krieg outlined a possible work plan to drive the schedule: survey, deciding on port development fee, discussing how things went at the end of the season and planning for the next season.

The Chair thought an as-needed basis to meet might work well.

Phippen noted that the task force needs to become a standing committee.

Krieg added that the date and time of a monthly meeting could be established and the Chair calls the meeting the week prior.

The Chair outlined the following as work of a standing committee:

- Meet as needed on a certain time of the month
- Budget recommendations and reporting requests
- Operational issues
- Surveys
- Industry communication
- Yearly Port Development Report to the industry
- Election of officers

The group discussed the above elements, specifically about how to monitor the use of the funds from the fees, both for operational and for capital improvements (port development).

The committee membership should remain as is in the current bylaws.

Delays in the preparation of minutes were discussed by the group. Krieg will be bringing the new administrative assistant or intern to the meetings to do minutes.

Krieg made a motion to recommend the Council amend the CSSTF bylaws to make the task force a standing committee to meet as needed, except to meet at least once in July as an organizational meeting, whose purpose is to recommend projects for port development, monitor operations and any other related projects as may be assigned by the Council. The committee shall provide an annual report at the end of each season. Also serve as a conduit for industry communication. Veilleux seconded the motion.

All were in favor of the motion.

C. Possible recommendation for moving forward a Resident survey

This was tabled to next meeting

VII. PUBLIC COMMENT

Signage on Main Street was asked about by Mary Opdyke.

Paradis talked to George Kidder on the water testing. Opdyke will discuss it with him. Krieg will talk to Jane Disney. It was noted that perhaps other agencies could do it, as in COA or UMaine Orono.

VIII. ITEMS FOR NEXT AGENDA

Items as noted above.

IX. SET NEXT MEETING TIME, DATE AND PLACE

July 9, 2009 at 8:30 AM.

X. ADJOURNMENT

The meeting was adjourned by acclimation of the Chair at 10:00 AM.

These minutes were prepared on July 7, 2009 for Task Force review at their meeting July 9, 2009.